



02 April 2025

To

The Accounts Manager,
P K Das Institute of Medical Sciences
Vaniyamkulam
Ottapalam - 679522

Subject: Support for Dialysis Treatment – Billing and Coordination Request

Dear Sirs,

I hope this email finds you well.

We, **Changathikkootam Charitable Trust**, are undertaking partial financial support for the dialysis treatment of **Mrs. Ratnaprabha**, w/o **Mr S. Muralidharan** (MRN: 12180079/2022) at **PK Das Institute of Medical Sciences, Vaniyamkulam, Ottapalam**.

As part of this support, we will sponsor **five dialysis sessions per month (Rs.1300x5= Rs.6500)**, starting from **April 2025**. We plan to continue this funding for at least **six months**, and if our financial position allows, we would be happy to extend it further. Should we need to discontinue after six months, we will inform the hospital in advance.

For our accounting purposes, we kindly request the hospital to:

1. **Send the bills for the five sponsored dialysis sessions at the end of each month** to our email: chsschangathikkootam@gmail.com
2. We will arrange to **collect the original bills from the hospital** as required.

We appreciate your cooperation in facilitating this process. Please confirm the necessary steps or any specific requirements from your end to ensure a smooth arrangement.

Looking forward to your support.

Best regards,

V. Ramachandran
Secretary,
Changathikkootam Charitable Trust
Mob: 8907114455